

alexandra

DANCE ACADEMY

STUDIO: 11 Howard Road, Brighton BN2 9TP.

OFFICE: 10 Chester Terrace, Brighton BN1 6GB. Tel: 01273 565881

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SUMMER TERM 2018

Welcome back to the Academy and a special welcome to all our new pupils.

We hope you all enjoy a lovely Easter break and we look forward to welcoming you all back to the Show term!

Class attendance is particularly important this term as we will be working on group dances for the Summer Showcase.

Summer Term Dates

Summer term starts: **Mon. 16th April**

Half term: **Mon. 28th May - Sat. 3rd June.**

Summer term ends: **Sat. 21st July.**

NB. NO Classes on Bank Holiday

Monday 7th May

Office Contacts:

Helen can be contacted on Tuesdays and Thursdays 11.00am - 2.00pm (565881).

FEES

So that we don't chase you for unpaid fees for the Summer Term, we would appreciate a phone call to the office as soon as possible if you are not returning to the Academy.

Cancellation of enrolment. If you are not returning to classes for the Autumn Term, please let the office know by Summer Half Term.

Messages via the teachers may not always get to us.

Fees are non-refundable but may be issued under special circumstances.

This is a 13-week term. For those due a refund for a cancelled class in the Spring Term, your invoice will show 12 weeks. All Saturday classes have been refunded for Saturday 14th July due to Showcase technical rehearsals.

Please check invoices carefully and do not add the £10 credit charge if paying on time.

SHOWCASE 2018

This takes place on **SUNDAY 15th JULY at The Windmill Theatre.**

The Technical Rehearsals will take place on **Saturday 14th July.**

More details to follow throughout the term. Please see noticeboard.

IMPORTANT NOTICE:

Due to the Showcase technical rehearsals on Saturday 14th July there will be **NO Pre School Dance Movement** classes on this day. The last class of the term will be **Saturday 21st July.**

PARENTS WATCHING: (Pre School Dance Movement only)

Tuesday 3rd July: Miss Denise ~ Pre School Dance Movement

Saturday 7th July: Miss Dan ~ Pre School Dance Movement

RECEPTION Our Receptionists are on duty Mondays 3.45pm - 6.30pm & Tuesdays 3.30pm - 6.15pm and Saturday mornings from 9.00am - 1.00pm.

They will always make sure the door is properly closed when they leave. Having said this, please take care of all valuables when coming to class. If you have iphones etc. please switch them off and take them in to class with you. **STUDIO TELEPHONE NO. 01273 688991. Please use this number if you need to contact us during class times.**

AND FINALLY...It is extremely important that no one double parks whilst leaving their vehicle unattended or leaves their engine running when waiting for pupils.

We need to be respectful of the residents of Howard Road at all times.